



## Submission Check-list

Have you already checked out the final appearance of all figures? Readers decide if read the text mainly by checking the title, abstract, and figures. Print those at the correct final size and check those out. Is each character clear, distinguishable, and meaningful? All figures resume clearly and accurately your manuscript, your proposal?	
Have you read the text after 2 or 3 days without working on it?/Has other person read it and understand unequivocally the ideas?	
The main ideas of each section Introduction, Methodology, Results... are complete? Make a list of <b>key</b> information without looking at the manuscript and then contrast	
Check the format of all titles and subtitles. Is it correct? Unless, by using the original template make a crosschecking of all the text	
Is the title attractive? Would you like to read it? Something new? Something that deserves your time?	
Special and careful work should be done with the abstract. Is it complete (has it pieces of information from the introduction, the methodology, the results and, above all, has the most remarkable contribution of the research to the Colombian basic geological knowledge?). Is it attractive to the readers?	
Has the introduction the main objectives and research questions/paradigms/hypothesis? Does the introduction resume the contribution in the field?	
Is the discussion clear? Convincing?	
Read the paper the last time, completely (!) and check for grammatical (plural/singular conjugation, use of has/have, do/does, third person, etc.), and orthographic mistakes (spelling: dyke/dike). If the structure or the sentences are correct, is it necessary to change it? Preferably, be conservative	
Have you done the crosschecking of the References versus references cited in the text, supplementary material, figures, tables, and figures and tables captions?	
Check one by one the references and correct the mistakes	